# P.P.N. (P.G.) College, Kanpur Instructions for on line application

1. Before filling the Online Application Form generate Web<br/>Registration Number (WRN) at<br/>www.kanpuruniversity.org and take print out for uploading<br/>with other documents.

For admission in M.A.-I or M.Sc. -I, Only other University (except CSJM University) graduated candidates, need to generate WRN.

1. vkuykbu vkosnu QkeZ Hkjus Is igys dkuiqj ;wfuofIZVh dh oscIkbV <u>www.kanpuruniversity.org</u> ij tkdj Web Registration Number (WRN) tsujsV djsa rFkk mIdk fizaVvkmV vU; layXud ds lkFk viyksM ds fy, lqjf{kr j[ksaA ,e0,0&1@,e0,I Ih0&1 esa izos'k ds fy,] dsoy vU; fo'ofo|ky; ¼Ih0,I0ts0,e0 fo'ofo|ky; dks NksM+dj½ Is Lukrd vkosndksa dks gh WRN tsujsV djus dh vko';drk gSA

#### 2. Preparation before filling Online Application Form

- Keep the scanned (.jpg) files of followings items. Photo of documents with mobile is not allowed.

a) Student's Photo Scan (10 kb - 50 kb)

b) Student's Signature Scan (10 kb - 50 kb)

c) Parent's/Guardian's Signature Scan (10 kb - 50 kb)

d) Scanned copy of Original Documents (100 kb - 500 kb, 300 dpi) (10th Marksheet, 10th Certificate, 12th Marksheet, Category, Sub Category and Games Certificates, *All UG Mark sheet for MA/MSc applicant*)

e) Scanned copy of WRN print out (100 kb - 500 kb, 300 dpi)

2. vkuykbu vkosnu QkeZ Hkjus Is igys rS;kjh - fuEu enksa dh LdSu (.jpg) Qkby j[k ysaA izi=ksa dh eksckby QksVks ekU; ugha gSA

a) अभ्यार्थी का स्केन किया हुआ फोटो (10 kb - 50 kb)

b) अभ्यार्थी का स्केन किया हुआ हस्ताक्षर (10 kb - 50 kb)

c) ekrk firk ;k vfHkHkkod का स्केन किया हुआ हस्ताक्षर (10 kb - 50 kb)

d) अभ्यार्थी का स्केन किया हुआ ewy izi= (100 kb - 500 kb, 300 dpi) (10th Marksheet, 10th Certificate, 12th Marksheet, Category, Sub Category and Games Certificates, All UG Mark sheet for MA/MSc applicant)

e) अभ्यार्थी का स्केन किया हुआ WRN प्रिंट आउट (100 kb - 500 kb, 300 dpi)

#### 3. How to Apply

a) Click to "Apply Now" for register your self.

**b)** After Registration please proceed to pay fee Rs.180 through online.

**c)** After Payment you will **receive** User Name and Password on the Registered E-mail /SMS.

d) Login with User Name and Password.

e) Download brochure and instructions please read carefully.

f) Tick check box and Click on "Click here for filling Online Application Form"

g) Fill all Mandatory & Non mandatory fields carefully and "Save Details". Now check your details, If you need correction Click on "Edit Details" button otherwise Click on "Final Save Details" button

**h)** Upload student's photo, student's signature, parent's/guardian's signature & other documents carefully in proper size, it must be clear & readable. Check it through View. If it is not readable then re-upload. Now Click on **"Submit"**button.

i) Take the printout of the Online Application Form after uploading photo, signature & other documents and check it thoroughly.

## 3. Apply कैसे करें

a) खुद को पंजीकृत करने के लिए "Apply Now" पर क्लिक करें |

b) पंजीकरण के बाद ऑनलाइन के माध्यम से रु. 180/- कृपया भुगतान करें |

c) भुगतान के बाद आप पंजीकृत E-mail/SMS पर उपयोगकर्ता नाम और पासवर्ड प्राप्त करेंगे |

d) उपयोगकर्ता नाम और पासवर्ड के साथ लॉगिन करें |

e) कृपया ब्रोचर तथा निर्देश डाउनलोड कर ध्यान से पढ़ें |

f) चेक बॉक्स को टिक करके "Click here for filling Online Application Form" पर क्लिक करें |

g) सम्पूर्ण अनिवार्य और गैर अनिवार्य क्षेत्रों को ध्यान से भरें और फ़ॉर्म सुरक्षित करें, अब अपने डिटेल्स को पढ़ें और यदि भूल सुधार करना है तो "Edit Details" पर क्लिक करें अन्यथा "Final Save Details" पर क्लिक करें |

h) उचित आकार में विद्यार्थी की फोटो, छात्र के हस्ताक्षर, अभिभावक/संरक्षक के हस्ताक्षर और अन्य दस्तावेज को अपलोड करें, इसे स्पष्ट और पढ़ने योग्य होना चाहिए | व्यू लिंक पर क्लिक करके देखें यदि पढ़ने योग्य न हो तो पुनः अपलोड करें | अब "Submit" button पर क्लिक करें |

i) फोटो, हस्ताक्षर और अन्य दस्तावेजों को अपलोड करने के बाद ऑनलाइन आवेदन पत्र का प्रिंटआउट लें और इसे अच्छी तरह से जांचें |

### Important :

- i. OBC Certificate is not acceptable if issued before 1st July 2015.
- ii. SC/ST certificate must be verifiable online.

- iii. Please take the Print out after filling the form, if clarity of print out of photo, signature and attachments are not proper then increase the size of document and upload again
- iv. Those seeking admission in **B.Sc. Part I** can apply for more than one subject combinations. Click to "Apply now" again to register yourself after depositing fee. You will get different username and password.
- v. Those applying for admission in M.A. Part I/M.Sc. Part I in a particular subject, must have that subject in B.A./B.Sc. III year.
- vi. Students from UG Science & commerce Stream can apply for admission to MA-I (Only Non-practical subjects) only if they have obtained more than 55% at UG level .
- vii. Those applying for admission in M.A. Part I, must have to give their all three year details of B.A.
  - a. If applicant has acquired any other qualification (such as B.T.C., B.Ed., etc) after B. A., then provide the details.
- viii. Those applying for admission in M.Sc. Part I, must have to give their all three year details of B.Sc.
  - a. If applicant has acquired any other qualification (such as B.T.C., B.Ed., etc) after B. Sc., then provide the details.
  - b. Besides that applicant has to give their core subject marks/grade details of all years/semester of B.Sc.
  - c. For marks system: In column of theoretical, fill the sum of maximum marks and sum of obtained marks of all theory papers of a particular subject. Similarly fill the practical.
  - d. For grading system: In column of theoretical, fill the Total credit of all theory papers and Sum of (Credit X Grade point) of all the theory papers. Similarly fill the practical.
  - e. Fill "0" in Practical Maximum Marks / Total Credit and Obtained Marks / Sum of (Credit X Grade Point ) for Non-Practical Subject (such as Mathematics).

Note: In case of any technical problem please contact any of the following helpline numbers. In case Helpline number is busy please wait, do not call again and again. Mob. No.: 9519894121, 9519894262